



2020 Open Enrollment Information

In October we told you about our new materials that can be found online, as well as prescription changes for 2020.

As we discussed at VASBO and VSHP, we also want to remind you that with the change to the **National Preferred Formulary**, BCBSVT will be **reissuing cards for all enrollees for 2020**.

The reissue will happen in the beginning of December. As a reminder, BCBSVT is asking that once again, **all changes are submitted to BCBSVT by November 15th**, to ensure that members receive the correct ID cards in December.

Changes **will be accepted** after November 15th, but members may receive a **second set of ID cards**. ID cards are date stamped on the back, please direct members to use the ID card with the most recent date stamp.

What can you do to help with this process?

- Submit changes either on paper (ASinbox@bcbsvt.com) or online to BCBSVT by November 15th.
- Notify employees that new ID cards are coming in December.
- Ask employees to make needed address or demographic changes in advance, or during open enrollment.
- Remind employees to keep an eye out for the new cards in mid-December.

Next - are your employees on the right account numbers?

In 2018 we reorganized our group/account numbering structure for consistency. We understand that it provides more accounts than you may need, but it has proven to be very helpful with sorting different types of coverage; employee segments; funding mechanisms; and districts within an SU.

We would like to ask three things for O.E. 2020:

- Please **review your accounts** and be sure that you have **employees on the correct accounts**. If you have questions about the account structure please check with Bobby-Jo at the VEHI office.
- Please see chart below with the "usual" account segments. Most districts will find the vast majority of employees in employee segment 1, 2 or 3.
- If you have questions about the account numbers for new employees - **please ask**.

The account numbers are directly related to the plan design, vendor claim feeds and the account funding, so it is important that members are on the right account. These changes are much easier to make for Jan 1, than to change mid-year.

If you have any questions, please reach out to Bobby-Jo Salls at bobbyjo@vsbit.org.

Account Structure

VEHI Group Structure Methodology Effective 1/1/2019					
"3160" + 5 digit group # + 915 = Group Number	Letter	Next character represents the employee segment:	Last two digits represents the benefit/type of medical spending account		
"3160" then 5 digits of current group number, plus 915 represents the Group ID	Indicates the district within the SU, or "A" for All	Teachers Union-1	Platinum	Opt-out/No Funding	10
		Support Union-2	Platinum	HRA	11
		Non-Union-3	Gold	Opt-out/No Funding	20
		Cobra-4	Gold	HRA	21
		Other Union-5	Gold CDHP	Opt-out/No Funding	30
		Other non-union-6	Gold CDHP	HRA	31
		Professional Non-Union 7	Gold CDHP	HSA	32
		COBRA Teachers Union-T	Silver CDHP	Opt-out/No Funding	50
		COBRA Support Union-S	Silver CDHP	HRA	51
		COBRA Non-Union-N	Silver CDHP	HSA	52
		COBRA Other Union-U			
		COBRA Other non-union-O			

This notification has been sent to School Business Officials, Human Resources, and Health Members.

To avoid confusion and to ensure consistency in the delivery of information, when distributing VEHI information, do not modify any VEHI communications or attachments.

Please note: For your convenience, all VEHI Communications (sent via Campaign Monitor) can now be found in our archive at <https://vehi.org/campaign-monitors>

You're receiving this notification because your school and/or SU are a member of our program.

[Edit your subscription](#) | [Unsubscribe](#)

52 Pike Drive
Berlin, VT 05602
(802) 223-5040